

## **COMMITTEE ON FINANCE**

**January 05, 2021**  
**Mayor and all Aldermen**

**Upon Recess of BMA**

Mayor Craig called the meeting to order.

Mayor Craig stated due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

The Clerk called the roll.

Present: Aldermen Cavanaugh, Stewart, Long, Roy, Sapienza, O'Neil,  
Levasseur, Terrio, Porter, Shaw, Barry, Gamache

Absent: Alderman Hirschmann

4. Resolutions:

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Eight Thousand Two Hundred Sixty Five Dollars (\$38,265) for the FY2021 CIP 811421 CARES Act Support Fund-ESG-CV and ESG-CV2 Activities.”

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Forty Nine Thousand Eight Hundred Ninety One Dollars (\$149,891) for the FY2021 CIP 213621 Manchester Crisis Response Unit: United in Harm Reduction.”

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Seventy Seven Thousand Three Hundred Ten Dollars (\$377,310) for the FY2021 CIP 213421 NH Charitable Foundation-Community Health Workers.”

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2021 CIP 211921 Public Health Preparedness.”

"Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of Nine Thousand Seven Hundred Twenty Six Dollars (\$9,726) for the FY2021 CIP 213521 COVID Equity Response Team."

*Alderman O’Neil moved to waive the reading by titles only. Alderman Long duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.*

*Alderman Porter moved that the resolutions ought to pass and be enrolled. Alderman Shaw duly seconded the motion. Mayor Craig called for a vote. Aldermen Cavanaugh, Stewart, Long, Roy, Sapienza, O’Neil, Terrio, Porter, Shaw, Barry and Gamache voted yea. Alderman Levasseur abstained. The motion carried on a unanimous roll call vote.*

5. CIP Budget Authorizations:

211921 Public Health Preparedness  
213421 NH Charitable Foundation-Community Health Workers  
213521 COVID Equity Response Team  
213621 Manchester Crisis Response Unit: United in Harm Reduction  
411921 Homeless Coordinator  
611821 Winter Emergency Shelter  
811421 CARES Act Support Fund - ESG-Coronavirus and ESG-CV2 Activities  
811721 CARES Act Support Fund-Planning and Administration

*Alderman Levasseur moved that the budget authorizations be approved subject to the final adoption of related resolutions. Alderman Long duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.*

*There being no further business, **Alderman Levasseur** moved to adjourn.*

***Alderman Long** duly seconded the motion. Mayor Craig called for a vote. The motion carried on a uanimous roll call vote.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

City Clerk

*City of Manchester*  
*New Hampshire*

*In the year Two Thousand and Twenty One*

**A RESOLUTION**

“Amending the FY2021 Community Improvement Program, authorizing and appropriating funds in the amount of Nine Thousand Seven Hundred Twenty Six Dollars (\$9,726) for the FY 2021 CIP 213521 COVID Equity Response Team.”

**Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:**

WHEREAS, the Board of Mayor and Aldermen has approved the 2021 CIP as contained in the 2021 CIP budget; and

WHEREAS, the 2021 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate STATE funding from the Governor’s Office for Emergency Relief and Recovery for COVID-19 interpretation expenses ;

NOW, THEREFORE, be it resolved that the 2021 CIP be amended as follows:

**By adding:**

FY 2021 CIP 213521 COVID Equity Response Team - \$9,726 STATE

Resolved, that this Resolution shall take effect upon its passage

**CIP BUDGET AUTHORIZATION**

CIP#: 213521

Project Year: 2021

CIP Resolution: 6/9/2020

Title: COVID Equity Response Team

Amending Resolution: 1/5/2021

Administering Department: Health Department

Revision:

Project Description:

Funding to reimburse the City for interpretation expenses incurred from July to November due to COVID19.

**Federal Grants**

Federal Grant:

No

**Environmental**

Review Required:

No

Grant Executed:

Completed:

**Critical Events**

1. Project Initiation

7/1/2020

2. Project Completion

12/30/2020

3.

4.

5.

12/30/2020

**Line Item Budget**

STATE

Salaries and Wages

\$0.00

\$0.00

\$0.00

TOTAL

\$0.00

Fringes

\$0.00

\$0.00

\$0.00

\$0.00

Design/Engineering

\$0.00

\$0.00

\$0.00

\$0.00

Planning

\$0.00

\$0.00

\$0.00

\$0.00

Consultant Fees

\$0.00

\$0.00

\$0.00

\$0.00

Construction Admin

\$0.00

\$0.00

\$0.00

\$0.00

Land Acquisition

\$0.00

\$0.00

\$0.00

\$0.00

Equipment

\$0.00

\$0.00

\$0.00

\$0.00

Overhead

\$0.00

\$0.00

\$0.00

\$0.00

Construction Contracts

\$0.00

\$0.00

\$0.00

\$0.00

Other

\$9,726.00

\$0.00

\$0.00

\$9,726.00

TOTAL

\$9,726.00

\$0.00

\$0.00

\$9,726.00

**Revisions:****Comments:** Source of Funds: Governor's Office for Emergency Relief and Recovery

Planning Department/Startup Form - 07/1/20

\$9,726.00